

Personnel File Review

Review Period: July - September 2010

Western Service Area

Total Number of Reviews:

12

Contractor: **Boys and Girls Home of Nebraska**

Background Checks	# Yes	# Applicable	% Achieved
1 National	9	12	75.00%
2 Out of State	0	2	0.00%
3 In State	8	12	66.67%
4 Local	10	12	83.33%
5 Internet Search	10	12	83.33%
6 Ongoing Background Checks	1	1	100.00%
7 Exceptions	0	1	0.00%
8 Record Maintenance	5	12	41.67%
8a Work Eligibility Status: E-VERIFY	12	12	100.00%
8b. Work Eligibility Status: US Citizenship Attestation Form	12	12	100.00%
8c. Work Eligibility Status: SAVE Program	3	3	100.00%
Transportation	# Yes	# Applicable	% Achieved
9 Driver's License	12	12	100.00%
10 Auto/Medical Insurance	11	12	91.67%
11 Points Assessed	12	12	100.00%
12 Limitations	12	12	100.00%
13 Defensive Driving Course	12	12	100.00%
Drug Screening	# Yes	# Applicable	% Achieved
14 Drug Tests	11	12	91.67%
References	# Yes	# Applicable	% Achieved
15 References - Home Study Staff	1	1	100.00%
Education	# Yes	# Applicable	% Achieved
16 Education - ALL Employees	11	12	91.67%
17 Education - Home Study Staff	0	1	0.00%
18 Education - Service Coordinator	6	6	100.00%
Training	# Yes	# Applicable	% Achieved
19 ALL STAFF - Initial Training	10	12	83.33%
20 ALL STAFF - Ongoing Training	0	1	0.00%
21 MULTI ETHNIC PLACEMENT	8	9	88.89%
22 ICWA	2	7	28.57%
23 CFS Pre Service Training	5	6	83.33%
24 Ongoing Training - SC/Sup	NA	NA	NA